



This information is to provide additional clarity, as part of quality assurance, safeguarding and OFSTED inspections, in relation to Schools use of Reach. This is **not** to replace the need for schools to carry out annual visits to providers. Ofsted require this including completing due quality and assurance checks in particular to monitoring Safeguarding, attendance and progress. I hope the following helps as an addition based on the questions and areas that regularly come up;

General operations

- Reach is a non-registered alternative provision (AP). This means we are not registered with the Department for Education (D for E). We are not registered as we do not take full time placements. We therefore only accept part time placements. We provide one to one and group provision as part of school statutory hours. This is for Ks3 and Ks4. We are continuing our pilot work with Ks2
- Reach operates key attainment objectives as part of its work with students. This allows progress to be reported against referral criteria. Schools have access to our portal to track reports and monitor progress
- The Reach CORE offer states our mission statement (available on website)
- Our Service Level Agreements detail individual school working contracts (issued with each contract). This states who is responsible for each part of the agreement
- We commission an education psychologist to help oversee to our leadership, direction and approaches
- Reach delivers its provision in a non-reward, non-punishment and non-exclusion model. We also do not cancel provision
- Reach is an outward facing provision. Whilst we have buildings, our core work is delivered out on the road, in communities, exploring the south west, through activity and by carrying out life skills
- The Senior team are outward facing to schools and agencies. Their core work is to be present in schools, attend reviews, multi agency meetings and provide strong support to schools and our own team
- We celebrate diversity and openness in our staff team of gender, race, disability and sexuality as part of our role modelling to students and families
- All staff carry Reach ID cards and have contact cards to hand out to verify authentication.

Safeguarding and attendance

- We have a DSL / Deputy DSL team of 4 full time staff (3 Senior Workers and the Director). All have completed the working together S/G training. We operate a duty desk which manages all safeguarding and attendance. This is a single point of contact for schools, agencies and families. Any student non-attendance is telephoned by our duty desk to the school on the morning of any absence

- Our S/G policy is on the website and available at our base. All staff are Level 1 S/G trained including Prevent
- Reach will operate MyConcern from January 2020. This will permit schools with this system to link direct with us
- Reach operates a single central record which is monitored and reviewed by the Director
- All staff have enhanced DBS and are recruited through our safer recruitment process. The Director is safer recruitment trained. Reach does not contract bank staff or self employed staff (all team members are fully employed)
- We are the representative for Alternative Provision in Somerset sitting on the County Education Safeguarding Board
- We employ a consultant social worker to help oversight our Safeguarding practices and have a nominated Police support contact within Avon and Somerset Police
- We operate a signs of safety model for all allocated students.

Health & Safety (H&S)

- We employ Atlas Safety Management to be our nominated persons for H&S. They carry out monthly checks on our service
- Reach has full H&S policies and risk assessments in place (Available for viewing at our base)
- All staff complete a driver training programme as part of their induction process to Reach
- All staff cars have independent safety checks to ensure they are legal & safe. All cars are issued with safety equipment, trackers and panic buttons
- All staff complete first aid and Level 2 food hygiene training
- We have a food hygiene rating of 5.

Well being

- All students are offered hot food as part of sessions
- Cooking is carried out with fresh raw ingredients
- We promote a healthier environment as part of our delivery.

Staff training

- All staff complete an annual programme of strong CPD. This is delivered both internally and by schools / partner organisations. This includes de-escalation training, classroom driver training review, lone working, SEMH. Training is delivered bi-weekly and full team briefings held weekly (daily briefing and debriefing for daily sessions with students)
- Staff complete an induction pack as part of their commencement of any post. This includes staff code of conduct
- All staff received non line management supervision and also receive peer supervision as part of a comprehensive support package.

Please remember that announced and unannounced visits to our provision are welcome anytime by schools. We will continue to hold an annual spring consultation event to allow schools and agencies to come together with us to drill down on our service and help shape any change needed for the following academic year. We are working hard to communicate stronger with families and are currently developing a new portal system for next academic year which we hope will provide a stronger system for tracking progress.

Should you require any additional information then please feel free to get in contact.

With kind regards

Dan